

## MINUTES OF MEETING OF PETTAUGH PARISH COUNCIL HELD ON 15 JUNE 2022 AT 6.30 p.m. AT ST CATHERINE'S CHURCH PETTAUGH

Those present: Councillor Belinda Bulsing, Councillor Margaret Marlow and Councillor Esther Thornton.

**1. Apologies and note of Absences.** Apologies were received from Councillor Stephen Rowe and Councillor Andy Corrigan. Their absence was approved. Councillor Margaret Marlow was elected as chairperson for the meeting.

**2. To receive any Declarations of Interest, Pecuniary and Non-Pecuniary.** Councillor Belinda Bulsing declared a non-pecuniary interest in item 14A.

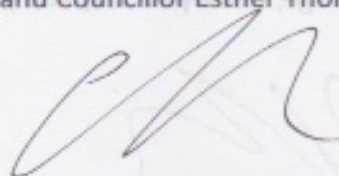
**3. To consider and agree the minutes of the meetings held on 23, 24 March and 14 April 2022 are a true and correct record.** The Councillors voted to accept the resolution to approve the minutes for the meetings of the Parish Council held on 23, 24 March and 14 April 2022. The Minutes were approved as true and correct record.

**4. Public participation session - None.**

**5. To review and sign Financial Statements to 31 March 2022 and current Financial Statements** – The Councillors reviewed the Financial Statements to 31 March 2022 and also considered the latest financial information available and the most up to date balances. The Councillors noted the figures and confirmed the balance as £7,456.21 as at 31 March 2022. The Councillors also noted that following the receipt of the first instalment of the Precept and the reclaimed VAT figure the amount of funds in the Barclays Business Community Account was £8,017.45 and in the Barclays Business Premium Account £1054.33 as at 15 June 2022. Councillor Margaret Marlow (Chair) agreed to sign the Financial Statements as approved.

**6. To review and complete form for exemption 2021-2022 from External Audit** – The Councillors considered the Certificate of Exemption – AGAR 2021/22 Form 2 and the Councillors approved the Certificate of Exemption. Councillor Margaret Marlow (Chair) and Councillor Belinda Bulsing (Responsible Financial Officer) duly signed the form.

**7. To sign off payments made during the Financial Year 2021-2022** – The Councillors reviewed the payments made during the Financial Year 2021-22 and Councillor Margaret Marlow (Chair) and Councillor Esther Thornton approved the figures and signed them off.

 16.08.22