

**MINUTES OF MEETING OF PETTAUGH PARISH COUNCIL HELD ON  
29 JULY 2021 AT 6.30 p.m. AT ST. CATHERINE'S CHURCH PETTAUGH**

Those present: Councillor Belinda Bulsing, Councillor Stephen Rowe and Councillor Esther Thornton.

**1. Apologies and note of Absences.** Apologies were received from Councillor Andy Corrigan and his absence was approved. Councillor Stephen Rowe was elected to chair the meeting.

**2. To receive any Declarations of Interest, Pecuniary and Non-Pecuniary.** None.

**3. To consider and agree the Minutes of Parish Council Meeting – 26 May 2021.**

Councillors voted to accept the resolution to approve the Minutes. The Minutes were approved as a true and correct record.

**4. Public participation session – None.**

**5. Parish Clerk -** The Councillors had an opportunity to meet and ask questions of Candidate 'A' who has been selected for a formal interview following consideration of the applications. The Councillors agreed, after detailed discussion, that Candidate 'A' should be offered a job with a start date of 1 September 2021 on the basis of the Parish Council funding the identified training course, the hours of work as provided in the budget (5 hours a week and a contingency for additional hours, if required – reported at every meeting) a 6 month probation period and providing a laptop. Councillor Belinda Bulsing agreed to let Candidate 'A' know about the outcome of the interview following the meeting.

**6. Casual vacancy –** Councillor Belinda Bulsing proposed and Councillor Stephen Rowe seconded the motion to co-opt onto the parish council Mrs Margaret Marlow. It was carried unanimously. The Councillors welcomed the new member who has a wealth of relevant experience. Councillor Marlow duly signed the Declaration of Office form.

**7. Consideration of current financial statements -** The Councillors noted the financial statements provided and the figures as at 26 July 2021 as £6938.71 as the balance in the Barclays Business Community Account, less two presented cheques in the sum of £240 and £156.56 (respectively), resulting in a balance of £6,542.15. The Councillors also confirmed £1,054.16 as the balance in the Barclays Business Premium Account.

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**8. Requests for payment** - The Councillors considered the invoice received from SALC for the internal audit in the sum of £128.40 [invoice number:24996]. The Councillors also considered an invoice received from St Catherine's Church PCC for the hire of the church for the parish council's meetings on 26 May, 27 May, 3 June and 29 July 2021 in the sum of £60 and the authorization of a payment of £100 to Suffolk Cloud for hosting the parish council's website [invoice number: 21059C]. Councillor Esther Thornton proposed payment and Councillor Margaret Marlow seconded it. It was carried unanimously.

**9. To consider application for planning permission without compliance of condition(s) DC/21/03887** The Councillors considered the application documents and agreed to object to the application because the development is in an unsustainable location, it has significant highway safety implications which remain unresolved and the cumulative effect of the multiple events on Bank Holidays would be severe on the highway network without adequate mitigation.

**10. Coffee Caravan** – The Councillors deferred the consideration of this item to the parish council's next meeting.

**11. The damage to 30mph sign on A1120 at entrance to village near Church. Clerk's report on progress of repair** – Councillor Belinda Bulsing provided an update confirming that although a letter was sent to Matthew Hicks Leader of Suffolk County Council, repairs have not yet been carried out. The Councillors agreed to follow this matter up with County Councillor Matthew Hicks.

**12 Highway safety issues along the A1120. Clerk's report** – The Councillors considered the limited progress made. Whilst County Councillor Hicks provided a partial response to the issues raised in the parish council's letter, unresolved issues remain. The Councillors agreed to follow up the outstanding matters with further correspondence to County Councillor Hicks. The Clerk also reported that Police Commissioner Tim Passmore provided an initial positive response re. speeding at Townhouse Corner Pettaugh. The Councillors agreed to keep this issue under review.

**13. Summer Event** – The Councillors agreed to postpone the planned village event to next year to coincide with the proposed celebrations for The Queen's Platinum Jubilee. The Councillors agreed to send an initial response to H.M. Lord-Lieutenant for Suffolk about the proposed Festival of Suffolk 2022 event and to explore the possibility of hosting an event jointly with another parish.

**13A. Report on Internal Audit** – The Councillors agreed to defer the consideration of this item to the next meeting.

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**14. Any other business** – Councillor Esther Thornton reported that the Examination of the Joint Babergh and Mid Suffolk Local Plan will re-start in September 2021.

**15. Date and time of next meeting.** 15 December 2021 at 6.30 p.m. at St Catherine's Church, Pettaugh.



15-12-21