

MINUTES OF MEETING OF PETTAUGH PARISH COUNCIL HELD ON

1st JULY 2020 AT THE CHURCH MEADOW AT 6.30 p.m.

Those present: Councillor Belinda Bulsing, Councillor Stephen Rowe and Councillor Esther Thornton.

1. **Apologies and note of Absences.** Apologies were received from Councillor Malcom Owers and his absence was approved. Councillor Stephen Rowe was elected as chairman for the meeting.
2. **To receive any Declarations of Interest, Pecuniary and Non-Pecuniary.** None.
3. **To consider and agree the Minutes of Parish Council Meeting - 10th June 2020.** The Councillors voted to accept the resolution to approve the Minutes. The Minutes were approved and signed as a true and correct record.
4. **Public participation session** - There were no issues raised by members of the public.
5. **Consideration of correspondence received from MSDC Planning Department on Planning Application MSDC DC/20/01438** - Following a detailed discussion, the Councillors, noting the fundamentally flawed approach by MSDC, agreed to reiterate their concerns about the additional five holiday lodges proposed at Stonham Barns, in further correspondence.
6. **To review Financial Statements to 1 July 2020** - The Councillors reviewed the latest financial information available and considered the most up to date balances. Councillor Stephen Rowe (Chair) signed the Financial Statement as approved.
9. **To amend authorisation for a cheque payment from the sum of £126.69 to £152.03 payable to MSDC for dog bin emptying services** - Councillor Stephen Rowe (Chair) moved item 9 forward as the consideration of this item was linked to item 6. The Councillors discussed the additional VAT element payable and authorised payment by signing and dating the requisite form. (cheque no)
7. **To report on bank mandates** - Because of the social distancing/lockdown measures in place the Councillors have been unable to visit in person the Bank's branch. The Councillors agreed to continue to have this item as a standing item on the agenda until this issue can be resolved.
8. **To consider requests for payment** - None.
10. **To consider and agree Section 1, Annual Governance Statement 2019/2020** - The Councillors have reviewed the Annual Governance Statement and discussed in detail all the accounting statements included. In particular, there was an in depth consideration of statement 3 by the Councillors. It was agreed that a note would be added to Section 3 of the Annual Governance Statement to provide further detail to ensure full transparency.
11. **To consider and agree Section 2, Annual Governance Statement 2019/2020** - The Councillors reviewed the accounting statements and after receiving clarification from the Responsible Financial Officer on various items, approved the accounting statements. Councillor Stephen Rowe (Chair) signed the statement as approved.
12. **Casual Vacancy** - The Councillors noted the position.

Signed: S. Rowe.

Date: 21.8.20

13. **Parish Clerk - Acting Interim Clerks** Councillor Belinda Bulsing and Councillor Esther Thornton re- confirmed that they will not be able to act as clerks and Councillor Belinda Bulsing as RFO from 1st September 2020. The Councillors noted the position and agreed to make arrangements for formally re-advertising the position.

14 **Report by Parish Clerk** - (1) The Councillors noted correspondence received from MSDC Planning Department confirming that planning application reference DC/19/05769 had been withdrawn. (2) The Councillors noted that the Parish Council has not received any further correspondence from Suffolk County Council regarding the dangerous crossing place on the A1120. The Councillors agreed that Councillor Esther Thornton, acting as Interim Acting Clerk, will renew contact with SCC. (3) The Councillors noted correspondence regarding potential small grants towards defibrillator facilities.

15. **The Future of the Parish Council** - The Councillors noted the position.

16. **Date and time of next meeting.** 21st August 2020 at 6.30 p.m. in the Church (if the social distancing requirements are relaxed in time) or by video conference.

17. **Any Other Business** - None.

The meeting closed at 8.08 p.m.

Signed: S. Rowe.

Date: 21.8.20