

DRAFT

To: Members of Pettaugh Parish Council

You are duly summoned to attend the next meeting of Pettaugh Parish Council to be held at 6.30 pm on Tuesday 31 March 2020 at St Catherine's Church.

Public Attendance

Members of the public are welcome to attend. At item 4 the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes.

DRAFT AGENDA

1. Apologies and note of absences.
2. To receive Declarations of Interest, Pecuniary or Non-Pecuniary.
3. To consider and agree the minutes of the meeting of the council held on 17 March 2020 are a true and correct record.
4. Public Participation session.
5. Financial Statements
6. To report on bank mandates.
7. To consider and agree charitable donations.
8. To consider requests for payment.
9. To sign off payments made during financial year 2019 - 2020.
10. To review report by internal auditor in 2018-2019 audit and agree any remedial actions.
11. The Transparency Code.
12. To re-review current standing orders and consider NALC Model Standing Orders 2018.
13. To re-review current financial regulations and consider NALC Model Financial Regulations July 2019.
14. To review assessment and management of risk by the Parish Council together with a review of its insurance policy.
15. To review list of assets of Pettaugh Parish Council together with a review of its insurance policy.
16. GDPR
17. COVID-19.
18. Casual Vacancy.

19. To agree date of Annual Meeting of the Council in May.
20. To confirm date of next meeting of the Parish Council.
21. Any other business.

Belinda Bulsing,
Interim Joint Acting Clerk, Pettaugh Hall, Pettaugh, IP14 6DL

Date

Esther Thornton
Interim Joint Acting Clerk, Post Office Cottage, Pettaugh, IP14 6DW

Date