

# Pettaugh Parish Council

## NOTICE OF MEETING

**Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 19 June 2019 at St Catherine's Church at 6.30pm at which time members of the public are cordially invited to attend**

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 15 May 2019**
4. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
5. **Consideration of Planning Applications and Decision Notices**
  - (a) MSDC DC/19/02869: Application Received (Comments Due 5 July 2019)  
Stonham Barns, Pettaugh Road, Stonham Aspal, IP14 6AT  
Section 73 of Town & Country Planning Act (3150/15) for the variation of Condition 2 to allow for changes to approved layout plan for the static lodges.
  - (b) MSDC DC/19/01758: Application Refused (4 June 2019)  
21 Debenham Way, Pettaugh, IP14 6AZ  
Erection of a garage/shed and creation of vehicular access.
6. **Finance**
  - (a) Review & Approval of the Council's Internal Audit (2018/19) Report by SALC
  - (b) Review & Approval of Council's Statement of Accounts, Receipts & Payments (2018/19)
  - (c) Review & Approval of the Council's Bank Reconciliation (2018/19)
  - (d) Review & Approval of the Council's Asset Register (2018/19)
  - (e) Review & Approval of AGAR Section 1 Annual Governance Statement (2018/19)
  - (f) Review & Approval of AGAR Section 1 Explanation of Negative Responses (2018/19)
  - (g) Review & Approval of AGAR Section 2 Accounting Statements (2018/19)
  - (h) Review & Approval of AGAR Section 2 Explanation of Variances (2018/19)
  - (i) Review & Approval of AGAR Part 2 Certificate of Exemption (2018/19)
  - (j) Confirmation of Transparency Code Compliance & External Audit Submission Update
  - (k) Confirmation of Comm (£4,239.44) & Prem (£1,051.70) Bank Balances (30 May 2019)
  - (l) Consideration of Online Bank Account Mandate & Correspondence Address Change
  - (m) Consideration of the Parish Clerk's Working Hours Since 1 April 2019 Update

- (n) Consideration of Donation Request Received from East Anglia's Children's Hospices
- (o) Consideration of Donation Request Received from Suffolk Accident Rescue Service
- (p) Review of Payments Presented & Authorisation of Payments by Cheque Signatories

**7. Governance**

- (a) Confirmation of Cllr Thornton's Signing of the Declaration of Acceptance Form
- (b) Confirmation of Completion of MSDC Register of Interests Forms by Members
- (c) Review & Approval of the Parish Council's Members' Responsibilities (2019/20)
- (d) Consideration of the Invitation of the MSDC/SCC Councillors to the Next Meeting

**8. Highways**

- (a) Consideration of Replacement of Water Main Along Ipswich Way to Crowfield
- (b) Consideration of Current Highways Issues & Previous Highways Issues Update

**9. Matters for Future Consideration**

**10. Dates of the Next Meetings**

- (a) 18 September 2019 (Agenda Items & Documents Received by 10 September 2019)
- (b) 18 December 2019
- (c) 18 March 2020

Simon Ashton, Parish Clerk  
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14 June 2019